



Carleton Community High School

A Specialist Science with Mathematics School



BTEC Workskills (Level 2)

Candidates are assessed through the completion of 7 units of assessed work in a portfolio. The majority of the work is done in school, but occasionally students are asked to research or complete a small part of the work at home.

Our exam board is Edexcel. There is no final exam in this subject, so there is no need to purchase any revision material to support your child at home.

The units we study are:

- Self-Assessment – Setting targets to work towards to improve personal performance
- Managing your Money – Looking at debt and credit and the need to budget
- Preparing for Interviews – Researching college places and interview technique
- Teamworking – Planning a project to run while working in a team
- Learning from a Work Placement – To be completed on Work experience
- Rights and Responsibilities at Work – Learning about employment laws
- Planning and Enterprise Activity and Designing a Product – Upcycling to raise money for charity

Students **MUST** attend work experience to complete one of the units for this course. Please work with your child at the start of year 10 to ensure they get a work experience placement. If this is a problem for any student please let Mrs Wincott or Mrs Beavis know as soon as possible to allow us to make other provision for this unit to be completed.

Attendance is instrumental for success, so if for whatever reason you miss school, try to catch up with the work you missed.